

THE INSTITUTE OF ELECTRICAL & ELECTRONICS ENGINEERS,  
Inc  
(IEEE)  
**Intelligent Transportation Systems Society (ITSS)**

**CONSTITUTION**

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**ARTICLE I**

**Name, Purpose and Field of Interest**

**Sec. 1. Name**

The name of this organization is the IEEE Intelligent Transportation Systems Society, hereinafter called the ITS Society or the Society.

**Sec. 2. Purpose**

- A. The Society is an organizational unit of the IEEE, and its activities shall be in line with the purpose of the IEEE. The governing documents of the Society shall conform to, and not conflict with, the provisions of the IEEE Bylaw I-300.1, which takes precedence.

The governing documents of the Society shall include this Constitution and the Bylaws of the Society. Additional governing documents may include ITSS Operations Manual and policy statements approved by the Society's Board of Governors (BoG).

- B. Specifically, the purpose of the Society is to bring together the community of scientists and engineers who are involved in the field of interest stated herein, and to advance the professional standing of the Members and Affiliates. The Society is scientific, literary and educational in character to provide a forum for the discussion and exchange of information to advance the theory, design, development, and application of intelligent transportation systems. All such goals must be in consonance with the Constitution, Bylaws, and Statements of Policy of the IEEE, and with special attention to such aims within the Field of Interest of the Society as are herein after defined.

### **Sec. 3. Field of Interest**

- A. The Society is interested in theoretical, experimental and operational aspects of electrical and electronics engineering and information technologies as applied to Intelligent Transportation Systems (ITS), defined as those systems utilizing synergistic technologies and systems engineering concepts to develop and improve transportation systems of all kinds.
- B. The Field of Interest (FOI) of the Society may be enlarged, reduced, or shifted moderately as the needs of the occasion dictate.). Any revision to this FOI statement must be processed as an amendment to this Constitution and approved by the IEEE Technical Activities Board (TAB) in accordance with the process outlined in the TAB Operations Manual.
- C. The Society shall aid in promoting close cooperation with other IEEE Societies in the form of joint publications, sponsorship of meetings, tutorials, and other forms of information exchange. Appropriate cooperative efforts may be undertaken with non-IEEE societies.

## **ARTICLE II**

### **Bylaws**

#### **Sec. 1. Bylaws**

Bylaws shall be established and shall exist for the purposes of governing the operations and administration of the Society. The term "Bylaws" as used in this Constitution refers to the ITS Society's Bylaws.

#### **Sec. 2. Modifications to the Bylaws**

- A. Proposed changes to the Bylaws and reasons therefore shall be sent to ensure receipt by all members of the Society's BoG not less than 21 days before the stipulated meeting of the Society's BoG at which the vote shall be taken. The vote of two-thirds of the members present and entitled to vote at the time of the vote, provided that a quorum is present, shall be required to approve any new Bylaw, amendment or revocation.
- B. The proposed amendment shall then be forwarded to the IEEE Technical Activities Department, which will review the documentation and coordinate approval by the IEEE Vice President – Technical Activities. No amendment to the Bylaws shall take effect until it has received approval from the IEEE Vice President – Technical Activities.

## **ARTICLE III**

### **Membership**

**Sec. 1 A Member**

A member of the Society must be an IEEE member who has an interest in the Society and its Field of Interest.

**Sec. 2. An Affiliate Member**

An affiliate member of the Society is a non-IEEE member who has some of the rights and privileges of Society membership. The qualifications for Society Affiliates and the associated rights and privileges within the Society shall be established by the IEEE Technical Activities Board (TAB) and outlines in the TAB Operations Manual

**Sec. 3. Membership Categories**

The Bylaws and the Society Operations Manual provide additional information regarding the categories of membership, and rights, privileges and associated fees related to membership.

## **ARTICLE IV**

### **Finances**

**Sec. 1. Member Fees**

The Society may collect dues and fees from its members as provided in the Bylaws.

**Sec. 2. Registration Fees**

The Society may charge registration fees for its technical meetings.

**Sec. 3. Other Revenue Means**

The Society may collect revenue through other means including, but not limited to, advertising, exhibits, and publication sales.

**Sec. 4. Assets Stewardship**

The ITSS BoG oversees the stewardship of society's assets

**Sec. 5. Fiscal Year**

The fiscal year of the Society shall be the same as the fiscal year of the IEEE.

## ARTICLE V

### Technical Meetings

#### Sec. 1. Technical Meetings

The Society may hold technical meetings such as conferences, symposia, workshops, or conventions, either alone or in cooperation with other IEEE organizational units or other technical organizations, subject to IEEE rules and regulations.

#### Sec. 2. Technical Meeting Attendance

Technical meetings for the Society shall be open to all IEEE members. Requirements regarding meetings and their registration fees shall comply with IEEE policy.

## ARTICLE VI

### Publications

#### Sec. 1. Publications

The Society may have publications. The Society Bylaws and the Society Operations Manual specify the management of the Society's publications.

## ARTICLE VII

### ITSS Board of Governors (BoG)

#### Sec. 1 Role

The ITSS Board of Governors (BoG) is the governing body of the Society.

#### Sec. 2. BoG Voting Members

The BoG Voting Members are Society Officers, as detailed in Article VII, Sec. 3 of this document, and the Fifteen BoG Members who are elected from the membership at large.

#### Sec. 3 Society Officers

Officers of the Society are the President, President-Elect (or Past President) and all Vice Presidents and all Editors-in-Chief. The ITSS Operations Manual specifies the title and responsibilities of each officer of the Society

#### Sec. 4 President

- A. The President is the presiding officer of the ITS Society.
- B. The President shall serve as an ex-officio (having voting rights, in accordance with Robert's Rules of Order) member of all committees within the Society, except where prohibited in the Bylaws.
- C. The President shall serve as a member of the Technical Activities Board (TAB) and represent the Society on the TAB. Alternates may be designated in accordance with IEEE procedures and the procedures defined in the TAB Operations Manual.

- D. In the absence or incapacity of the President, those duties will be performed by the President-Elect in odd-numbered years, i.e. the Past-President in even-numbered years. If both are unable, succession passes to the VP for Financial Activities, then other VPs by seniority.
- E. The President shall serve as a Society Officer for four years. The year following his/her election, the individual serves as President-Elect. After serving for one year in that capacity, they assume the Presidency for two years. After their term as President, they serve one more year as the Immediate Past President. No person who has served as President may again serve as President-Elect or President of the Society.

**Sec. 5. BoG Members**

The fifteen BoG Members are elected from the membership at large and are elected by the voting members of the Society

**Sec. 6. Terms**

- A. The terms of office of the fifteen elected Members of the BOG shall be three years, with five (5) Members to be elected each year. The fifteen members of the Board of Governors shall be elected by the Society membership by a method detailed in the Bylaws.
- B. The other society officers are appointed by the BoG for two-year term. Editors-in-Chief may serve a maximum of three consecutive full terms for a total of seven years (i.e. 3+2+2 years, subject to performance).
- C. The President-Elect, Vice Presidents, and newly elected members of the BOG shall assume office on January 1 of the year immediately following their election or as soon thereafter as practicable. They shall continue in office until their successors have taken office.

#### D. Length of Service

- a) BoG Members have a limit of service of two consecutive terms. After the limit of service has been reached, an individual is eligible to serve again as a member-at-large, after a break in service of at least one year.
- b) All Vice-Presidents may each serve a maximum of two consecutive full terms for a total of four years. After completion of a maximum of four years in continuing service, a lapse of one year is required before being nominated for another officer position, excluding cases when an officer is nominated for a President-Elect position or an Editor-in-Chief. Also, if the Vice-President resigns from a position before the completion of 2+2 term a lapse of one year still applies. However, the BoG with majority of at least 2/3 can make exceptions in cases that warrant a good reason for the benefit of the Society. Individuals appointed to fill a vacancy are not subject to this principle. All society officers shall continue to serve until their successors are appointed.

#### Sec. 7. Meetings

- A. The Society conducts multiple meetings each year, which are specified in the Bylaws and Operations Manual.
- B. Additional regular meetings and provisions for special meetings, and the manner of giving notice of additional regular and special meetings, shall be specified in the Bylaws and Operations Manual.

#### Sec. 8. Standing Committees

The President-elect and Society Vice-Presidents shall nominate and, thereafter, the BOG to appoint the Chairs and Members of their respective Standing Committees provided by the Bylaws to serve during his/her term as president.

Members appointed to standing committees, technical committees and similar posts shall have a term of two years, but each may serve a maximum of two consecutive full terms for a total of four years. Standing Committee Members shall continue to serve until their successors are appointed or the Committee is dissolved, except where other terms are specifically designated by the BOG.

#### Sec. 9. Quorum

A majority of the voting members of the BoG or any committee thereof shall constitute a quorum.

#### Sec. 10. Vote of the Presiding Officer

The presiding officer of the BoG shall have no vote on the BoG except if the vote is by secret ballot or unless the presiding officer's vote can change the outcome of the vote.

**Sec. 11. Authority to bind the IEEE or the ITSS**

Neither the ITSS nor any Officer or member thereof shall have authority to contract debts for, pledge the credit of, or in any way bind the IEEE or the ITSS, except within the terms of previously approved budgets. A budget for the year is submitted and approved by the ITSS BoG and the IEEE. Such financial arrangements will be binding only for the current fiscal year, except for obligations required for a conference or a symposium.

**ARTICLE VIII**

**Vacancies**

**Sec. 1. The Existence**

The existence of a vacancy on the BoG will be determined and will be filled in accordance with the Bylaws.

**Sec. 2. Appointment**

The Bylaws specify how vacancies will be filled.

**ARTICLE IX**

**Nominations, Elections and Appointments**

**Sec. 1. BoG Nominations and Election**

The Bylaws specify how members of the BoG are nominated and elected.

**Sec. 2. Nominations and Appointment of Society Officers**

The Bylaws specify how officers of the Society are nominated and appointed.

**ARTICLE X**

**Amendments to the Constitution**

**Sec. 1. Proposed Amendments.**

Amendments to this Constitution shall be passed by a vote of the voting members of the Society. They may be proposed by the BoG or by petition. For an amendment proposed by the BoG, a resolution adopted by vote of at least two thirds of those present at a regularly constituted meeting of the BoG is necessary to submit a proposed amendment to the voting members of the Society.

- A. For an amendment proposed by petition, a petition must be signed by at least **two** percent of the total number of voting members of the Society as listed in the official membership records of the IEEE at the end of the previous year, but in no case shall the number be less than one hundred (100).
- B. The proposed amendment shall then be forwarded to the IEEE Technical Activities Department, which will review the documentation and coordinate approval by the Vice President, Technical Activities.

## **Sec. 2. Approval by the Society Voting Members**

Approval of any proposed amendments shall follow this procedure:

- A. Any proposed amendments shall be publicized in the Society Transactions or Magazine, or on the Society web site, or by direct mailing (via paper or electronic means) to all Society members, with notice that the amendment becomes effective unless at least ten percent of the Society members object within 30 days after the publication or distribution of such notices.
- B. If such objections to any proposed amendments are received, then a vote by members of the Society must take place.
- C. A copy of all the proposed amendments must be mailed (via paper or electronic means) to all members of the Society at least 30 days before the date appointed for return of the ballots.
- D. The ballots must carry a statement of the time limit for their return to the IEEE Office (Teller).
- E. When a vote of the entire Society membership is made necessary, approval of the proposed amendments by at least two-thirds of the returned ballots is necessary for their enactment.

## **Sec. 3. Amendment to the Constitution**

No amendment to the Constitution shall take effect until it has received approval from the TAB VP, Technical Activities. Amendments to this Constitution shall take effect thirty (30) days after adoption. If by amendment officers and officers-elect are changed in status or the number of members-at-large is reduced, each officer and each member-at-large shall continue to serve until the term expires.